LIS End of Program Checklist:

As the exam week approaches, remember to take a deep breath and get organized. The more you do to prepare beforehand, the less you have to worry about when the EOP starts. This checklist covers some, (but not all) things to consider before you begin your EOP.

1. Do you have a computer back up?

2. Do you have an internet back up?

3. If you are working from home and can’t access the databases, try the Virtual Private Network: VPN.unt.edu

4. Great resources that don’t require your EUID and Password to use are Open Access Journals

5. If your digital resource has a DOI, you must use it. If you can’t find one try the DOI lookup: Crossref.org

6. If you need recorded tutorials:
www.Vimeo.com/librarvatdp

7. Create a RefWorks account and practice using it, and then set up 3 exam folders, (one for each paper).

8. Create an EBSCOhost account and set your preferences, then set up 3 exam folders, (one for each paper).

9. Purdue University’s Online Writing Lab or Purdue OWL is a great resource on APA, just make sure you are looking at the right citation style.

10. APA Style Manual web site is a great supplemental resource for the handbook: www.apastyle.org

11. Make a saving strategy and keep your paper stored in multiple locations like a flash drive, external hard drive, email account, or printed off.

Discovery Park Library 940-369-7200

Willis Library 940 565-2411

UNT Computer Help Center 940-565-2324